

# **COTTAGE MAP**

Clubhouse Front Desk

843-757-0700

Security Gate

843-706-4674





# **CHECKOUT INFORMATION**

### Check Out Time Is 11AM

Please leave the keys at the Belfair Clubhouse Reception area. If you plan to depart before 9AM, please return keys to the Main Security Gate. A \$10 fee will be charged per key to your account or credit card if not returned.

If you would like to arrange to stay at Belfair after 11AM, please contact the front desk at (843) 757-0700 to see if a late departure can be arranged.

If you stay after 11AM without prior approval for a late departure, you will be charged an additional day's rental.



### **GUEST INFORMATION**

Belfair hours of operations and important phone numbers are located inside of your cottage. If you would like additional food and beverage service at your cottage during your stay, please contact the Clubhouse at (843) 757-0700.

The Golf Pro Shop hours of operation are 7:00am to 5:00pm daily (November-February) and 7:00am to 6:00pm daily (March-October). The Golf Learning Center hours of operation are 7:00am to 5:00pm daily (November-February) and 7:00am to 6:00pm daily (March-October).

Any questions concerning golf operations should be directed to the Golf Pro Shop at (843) 757-0715.

If you have guests during your stay, please call the Security Gate with your guests' names and the time that you expect them. The phone number for the Main Gate is (843) 706-4674. For your convenience, the Main Gate is opened 24 hours a day 7 days a week.

Your cottage has been thoroughly cleaned and inspected prior to your check-in. If anything is not to your satisfaction, please call us at (843) 757-0700.

Trash liners are located under the sink and trash containers are located outside. Our maintenance crew empties the containers on a daily basis between 1:00-2:00pm.

Once again, welcome to Belfair and please let us know if we can do anything to make your stay more enjoyable!



## **GOLF POLICIES**

For our guests, please be aware of Belfair's Golf Cart Policies:

- Please do not park the golf carts at the entrance or on the walkways to the Cottages. The golf carts leave a rusty residue on the concrete that we are unable to remove.
- Please park the golf carts in the area directly adjacent to the cart storage facility.
- An operator of a golf cart must be at least sixteen years old and have a valid automobile driver's license.
- Golf carts may only be used on the golf courses when the courses are open for play. Golf carts rented by the Club must be used for golf play only.
- Belfair does not allow golf carts that are not in play on the golf cart paths.
- All golf carts must be returned by dusk daily.



### COTTAGE RULES & REGULATIONS

Thank you for choosing to stay in the Belfair Golf Cottages. Each cottage is privately owned by a Member of Belfair. The Belfair Property Owners Association manages the Belfair Cottage Rental Program on behalf of the cottage owners.

#### ARRIVAL/CHECK OUT

Check in is at 3:00pm. Check out time is 11:00am on the day of departure. Belfair reserves the right to bill guests an additional day's rental for violation of the check out policy. All guests must check out by 11:00am. Please call the front desk with questions or concerns at 843-757-0700.

#### **NO SMOKING**

All Belfair cottages are non-smoking units. Guests who smoke cigarettes, cigars or pipes inside a Belfair Golf Cottage will be billed an additional TWO NIGHTS' RENTAL, as well as, incur any additional costs associated with removing the odors caused by smoking.

#### **NO PETS ALLOWED**

Pets are <u>not</u> allowed in the Belfair Golf Cottages. Guests who violate this policy will be required to remove the pet/s immediately and will not be allowed to reserve cottages in the future.

#### **DAILY MAID SERVICE**

Daily maid services <u>are not</u> automatically provided during your cottage stay. Guests may request cleaning services during their cottage stay. Two types of services are offered: (1) the Tidy Service, which includes clean towels, making the beds and wiping down the counters; and (2) the Full Service, which provides clean towels, clean sheets, making the beds, vacuuming the cottage. The cost for these services varies. If you would like to order one of these services any day, or each day of your visit, please contact Cottage Services at (843) 757-0700.

#### **CANCELLATION/CHANGE POLICY**

If a cancellation is made within 72 hours before the scheduled arrival, a charge in the amount of one night's rental will be billed as a penalty. However, if two or more cottages are booked by the same guest or member, or for the same event, any cancellation must be made at least 60 days prior to the scheduled arrival date.

If the check in or check out date is modified within the 72 hour window (or 60 days for more than one cottage), a \$200 fee will be charged per cottage reservation.

#### PERSONAL ITEMS/INCIDENTALS

Please be advised that Belfair will not be responsible for damage or theft of any personal items. All guests will be liable to pay for any damages incurred during a cottage stay. All cottages are inspected prior to guest arrival. Please call the front desk to report any damages upon checkin at 843-757-0700.